ISE CULTURAL FOUNDATION

Art Student Exhibition

Submission Agreement Form

Name:
Address:
Email address:
Phone number:
Name of your school:

Title of your work:			**Year of work:**	
Price: $	**or NFS**	***Weight:**	**kg or**	**lbs**
Materials:				
Dimensions: H	**x W**	**x D**		
Concept of your artwork:				

How did you hear about this exhibition?
Email, web, school, friend, other ( )

*** Total estimated weight for shipping only.**

Terms and Conditions:

- Artists are responsible for all expenses of artwork delivery to and from the gallery.
- For DROP OFF/PICK UP schedule, please go to www.iseny.org and check the Art Student Exhibition in the section of Exhibitions
- Your artwork can be mailed to the gallery by the deadline. The artist will be responsible for postage and insurance.
- An artwork arriving after the deadline will not be displayed in the exhibition.
- ISE Cultural Foundation Gallery staff will install and de-install all artworks.
- The artists can't install their own work. The gallery staff will install/de-install all artworks. If the work needs special instruction, the artists have to provide a written instruction with the artwork.
- The gallery staff will handle artwork with extreme care; however, the artist will waive any claims against the staff if his/her work is damaged.
- The Artist is responsible for insuring his/her artwork.
- If a self-addressed, stamped envelop, sufficient return postage and wrapping materials are not enclosed in mailed submissions, ISE Cultural Foundation will not return the artwork to the artist.
- The ISE Cultural Foundation is non-profit and thus not sales oriented; however, as a condition of this exhibition, 25% of any profits from the sale of artwork during the exhibition shall be donated to Ise Cultural Foundation.
- ISE Cultural Foundation reserves the right to photograph the artwork in all publicity for the current show.

I agree with the terms and conditions above for submitting my artwork to ISE Cultural Foundation.

Signature _____ Date _____

***Apply one artwork per person only**

***Keep a copy of this form for yourself**

***Submit this agreement with your artwork**