

ISE CULTURAL FOUNDATION

555 Broadway, New York, NY 10012 t.212.925.1649 www.iseny.org

Art Student Exhibition in NY Submission Agreement Form

Terms and Conditions:

- Artists are responsible for all expenses of artwork delivery to and from the gallery.
- Your artwork can be mailed to the gallery by the deadline. The artist will be responsible for postage and insurance.
- An artwork arriving after the deadline will not be displayed in the exhibition.
- ISE Cultural Foundation Gallery staff will install and de-install all artworks.
- The artists can't install their own work. The gallery staff will install/de-install all artworks. If the work needs special instruction, the artists have to provide a written instruction with the artwork.
- The gallery staff will handle artwork with extreme care; however, the artist will waive any claims against the staff if his/her work is damaged.
- The Artist is responsible for insuring his/her artwork.
- If a self-addressed, stamped envelop, sufficient return postage and wrapping materials are not enclosed in mailed submissions, ISE Cultural Foundation will not return the artwork to the artist.
- The ISE Cultural Foundation is non-profit and thus not sales oriented; however, as a condition of this exhibition, 25% of any profits from the sale of artwork during the exhibition shall be donated to Ise Cultural Foundation.
- ISE Cultural Foundation reserves the right to photograph the artwork in all publicity for the current show.
- ISE will NOT accept any artwork not following the regulations.
- ISE Cultural Foundation is NOT responsible for any artwork remained after the pick up date.

I agree with the terms and conditions above for submitting my artwork to ISE Cultural Foundation.

Name (Print)

Signature

Date

***Keep a copy of this Form for yourself/ Submit this agreement form and the entry form with your artwork**

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Art Student Exhibition in NY

Entry Form

Name:	Date of birth (d/m/y):
Address:	
Email address:	URL/Website:
Phone number:	Name of school:

Entry 01

Title of your work:	Year of work:
Price: \$ or NFS *Weight: kg or lbs *Total estimated weight for shipping only.	
Materials:	
Dimensions: H x W x D	
Concept of your artwork:	
How did you hear about this exhibition? Email, school, friend, other ()	

Entry 02

Title of your work:	Year of work:
Price: \$ or NFS *Weight: kg or lbs *Total estimated weight for shipping only.	
Materials:	
Dimensions: H x W x D	
Concept of your artwork:	
How did you hear about this exhibition? Email, school, friend, other ()	

I will send/ship my artwork with:

-Entry Fee : \$15/one work \$25/two works

-Shipping Fee : \$

TOTAL \$

Check Money Order Paypal Cash (for Drop Off only)

USPS Return Postage

Return Shipping Form by UPS or FedEx

Pick-up my work Please discard my work